ORGANIZATION CHART BUSINESS

Charged With:

Maintaining and improving the assets and processes of Lutheran High School.

Enables Our Mission By:

Managing efficient processes, maintaining campus, and creating secure digital environments to express the mission of LHS through our facilities, technology, and personnel.



Dr. Doug Kuhlmann

Head of School

Human Resources, Finance, Insurance, Contract, Grants, Policies

Tasked with:

- Facilities
- Technology
- •Payroll & Benefits
- •Accounts Payable/Receivable
- •Data Management



Kelley Erhardt

Controller

Financial Reporting, Budgeting, Accounts Payable/Receivable



Marsha Gee

Database Management Coordinator

System support, bookkeeping



Matt Aslin

Director of Maintenance

Oversees facility operations, Facility Budgets, Security and Contractors. Directs Custodial and Maintenance Functions.



Ron Stepney & Kevin Vanlandingham Custodians

Maintain and Clean Facilities, Event Assistance and Set Up, Special Projects.



Jalen Bethany

Field Maintenance

Athletic Field Prep and Maintenance.



Green Clean

Cleaners

Custodial Services after School hours.



Allison Tripp

Technology Coordinator

Technology Liasion with ENT, Canvas, Tech Assistance with Students & Faculty/Staff, Copiers.

ORGANIZATION CHART

Dr. Doug Kuhlmann

Head of School



Brent Hickenbottom

Events Coordinator

Allison Tripp

Technology Coordinator

Amy Maier

Marketing & Communications Coordinator

Caitlin Varady

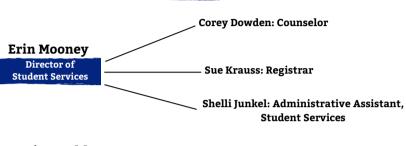
Outreach Coordinator

Kelsi Geuns

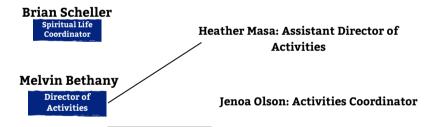
Community
Relations &
Alumni
Coordinator

Dr. Jon Bernhardt

Principal



Kevin Kuehl
Assistant
Principal



Teachers

LASE Specialized Education

Julie Schmidt

Administrative Assistant, School Office

ORGANIZATION CHART ADVANCEMENT

Charged With:

Sharing the mission of LHS with our community as a means to develop opportunities for supporting our ministry through community events, alumni engagement, and development efforts.

Enables Our Mission By:

Developing relationships with our community as a means to encourage gifts of time, talent, and treasure from our constituency to drive forward our needs as a school. Tasked with:

- Communications
- Marketing
- Admissions
- Events
- Development



Dr. Doug Kuhlmann

Head of School

Church/School Relations, Alumni, Branding/Marketing, Wish List, Annual Giving, Hall of Honor, Planned Giving & Special Gifts Needs



Micah Braddy
Director of
Admissions
Admissions/enrollment,
shadow program, future
cougar events, summer

camps



Brent Hickenbottom

Events

Coordinator

Fundraising, Service Projects, Community Events, Volunteer Programs, Parent's Club, Grad Night, Booster Club, Corporate Sponsorships



Amy Maier
Marketing 8

Communications
Coordinator
Communications, Marketing,
Cougar Connection, Annual
Report, Mass
communications, Website



Caitlin Varady
Outreach
Coordinator

Social Media,
E-Communications, Design,
Website, On campus &
Fundraising Events



Kelsi Geuns

Relations &
— Alumni
Coordinator

Alumni Association & Engagement, Reunion Planning, Event Assistance, Community Outreach & Special Projects **ORGANIZATION CHART**

SCHOOL

Charged With:

Helping our students to grow in the Gospel, academically, and personally. Providing opportunities for our students to serve in Christ, their neighbors, and their world.

Enables Our Mission By:

Creating an academic environment that is rooted in the word of God and rigorously college preparatory. Offering extracurricular activities that foster spiritual and personal growth in all dimensions. Providing faculty and staff who emulate and encourage service in Christ. Teaching and empowering students to become servant-leaders.

Tasked with:

- Student Services
- Discipline
- Athletics/Activities



Dr. Doug Kuhlmann

Head of School

School Policies, Budget and Finance



Dr. Jon Bernhardt **Principal**

Director of the School, Head of Faculty



Erin Mooney Director of Student Services

udent Scheduling, College and Career Counseling Mental Health Support. Center Liaison





Sue Krauss: Registrar

Corey Dowden: Counselor



Shelli Junkel: Administrative Assistant. **Student Services**



Brian Scheller Spiritual Life Coordinator

Safety and Security, Crisis

Management

Coordinate Chapel for the School, Develop Small Group eaders & Plan Activities and Devotions for their Groups, Senior Retreat Coordinator.



Heather Masa: Assistant Director of Activities



Melvin Bethanv

Director of Activities

Oversee the Athletics and Activities, Liaison between MSHSAA and LHS, Scheduling of Activities



Ienoa Olson: Activities Coordinator



Teachers



Tulie Schmidt Administrative Assistant, School

Attendance, Front Desk Reception, Greet & Assist Visitors, Prepare Daily Annoucements



LASE Specialized Education